

Office use only:

Appointment Date: \_\_\_\_\_

Day: \_\_\_\_\_ Time: \_\_\_\_\_

Walk-Over: Yes or No / Splint: Yes or No

Jeter Rehab Services, Inc.  
1900 L Street, NW - Suite 607  
Washington, DC 20036  
Ph. 202-528-7223 / Fax 202-293-2262  
JeterRehab@aol.com



**Demographics**

Name: \_\_\_\_\_ SSN: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_ Sex (M/F) \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone #: (H), (O), (C): \_\_\_\_\_ E-Mail: \_\_\_\_\_ / Reminder: Text or E-Mail

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Referring Physician: \_\_\_\_\_ Injury: \_\_\_\_\_ Date of Injury/Surgery: \_\_\_\_\_

Referring Physician Phone Number: \_\_\_\_\_ Referring Physician Fax Number: \_\_\_\_\_

**Personal / Insurance**

What type of work do you do? \_\_\_\_\_ Does your injury affect your job activities? Y / N

Primary Insurance Name: \_\_\_\_\_ ID# \_\_\_\_\_ Group# \_\_\_\_\_

Secondary Insurance Name: \_\_\_\_\_ ID# \_\_\_\_\_ Group# \_\_\_\_\_

Effective Date of Insurance (s) : Year \_\_\_\_\_ Mo. \_\_\_\_\_ Does Insurance renew on January 1st or What other Date: \_\_\_\_\_

Do you require Prior or On-going Insurance Authorization / Clinical Submission before being treated for purposes of Reimbursement for Occupational Therapy? : Y or N Describe: \_\_\_\_\_

**If you have not checked your personal insurance plan for any authorizations prior to treatment please read and sign:**

*I understand Jeter Rehab Services will check on my behalf but cannot guarantee the accuracy of information received and I will ultimately be responsible for any reimbursement to Jeter Rehab Services that is denied due to lack of or timely submittal of authorizations. Initial: \_\_\_\_\_*

**Worker's Compensation – FOR WORKERS COMP PATIENTS ONLY**

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_ Claim # \_\_\_\_\_

Employer address: \_\_\_\_\_

Workers Comp. Insurance Company: \_\_\_\_\_

Address: \_\_\_\_\_

WC Claim Administrator \_\_\_\_\_ Phone: \_\_\_\_\_

**Acknowledgement and Authorization to Treat**

- I certify that the information I have reported with regards to my insurance is correct and further authorize the release of any necessary information, including medical information to my insurance carrier in order to determine benefits to which I am entitled.
- I also authorize Jeter Rehab Services, Inc. to apply for benefits on behalf for services rendered by her, and require payments from my insurance carrier to be made directly to her.
- I understand and agree that I am financially responsible for any portion of a claim that, for any reason, is not covered by my insurance, or is paid directly to me by my insurance company.
- I understand that I will receive a statement for any outstanding balance and agree to make payment within 30 days of the statement date. Furthermore, I understand that any collection costs or attorney's fees are my responsibility to pay.
- I acknowledge by signing the Financial Agreement of Jeter Rehab Services, Inc. I am responsible by abiding by the standard Cancellation/No Show policy and am directly responsible for any charges associated with No Show or Late Cancellations for the scheduled times of my appointments. I acknowledge treatment will not occur until fees are paid.
- Based upon the above and all other information provided to Jeter Rehab, I authorize Jeter Rehab Services, Inc. to treat my condition.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_